

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Tribal Welfare Department -- Works programmes for the benefit of Scheduled Tribes – Allotment of works in Tribal Sub-Plan Areas and other Areas to the Local Village Development Committees (VDCs)/Mahile Sanghames/Societies/Ayacutdars / Beneficiaries – contain concessions – Sanctioned.

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SOCIAL WELFARE (V2) DEPARTMENT

G.O.MS .NO 30

Dated 17<sup>th</sup> February, 1994

Read the following :-

1. G.O Ms.No.25, Social welfare (V) Dept., dt 13-2-1986
2. G.OMS.NO 355, general administration (Ser.A) Dept., dt 11-5-1990
3. G.O.Ms.No.176, Irrigation & Command Area Development Dept., dt 3-6-1992
4. From the Commissioner of Tribal Welfare , Hyderabad Lr.No. DTW/L2/17621/92, dated 5-12-1992.
5. From the Commissioner of Tribal Welfare, Hyderabad. Lr.No.DTW/L2/17621/92, dated 29-3-1993

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ORDER:

In the interest of speedy and quality execution of work and also to ensure the accrual of benefits to the local tribals themselves and to inculcate a sense of belonging through participatory approach, government have decided to entrust the execution of all Civil works benefiting the tribes in tribes in tribal area and other areas to village Development Committees/Mahila Sanghams / (Grama Abhivrudhi Sangam)/Societies comprising of the local tribals etc. on nomination basis irrespective of financial limit's and depending on local initiative and discretion of the project officer, integrated Tribal Development Agency/District Collector concerned.

2. Considering that various civil works in the tribal areas are implemented by various Departments, Government have also decided that it is necessary to delegate certain powers to District Collectors/Project officers, Integrated Tribal Development Agencies in regard to according administrative/technical sanctions to the works relating to minor irrigation, Panchayat Raj and Tribal Welfare Departments executed Tribal areas.

3. The following delegation of powers is, therefore, ordered with immediate effect in as for as works in tribal areas are concerned.

Administrative Sanction:

- (a) Project officer, Integrated tribal Development Agency shall be competent to accord administrative sanction of all the works up to a limit of Rs 3.00 lakhs in the area of his jurisdiction;
- (b) District Collector concerned shall be competent to accord administrative sanction for all the works exceeding Rs. 3.00 lakhs in tribal area:
- (c) District Collector shall be competent to accord sanction for all the works in the areas other than the Tribal Sub-Plan areas:

Technical Sanctions:

- (a) Executive Engineer concerned shall be competent to accord technical sanction to works up to Rs 5.00 lakh:
- (b) Superintending Engineer concerned shall be competent to accord sanction for all the works not exceeding Rs 25.00 lakhs:
- (c) The Chief Engineer shall be competent to accord technical sanction for the works above Rs 25.00 lakhs.

Delegation of powers for purchase of materials:

Integrated Tribal Development Agency:

The purchase/procurement of materials for the implementation of the works shall be made through a committee consisting of District Collector, Project officer, Integrated Tribal Development Agency and the Executive Engineers of the concerned departments except for those materials, purchases of which are centralised .

In the case of Lift Irrigation Schemes, the representatives of ayacutdars will also be involved in the purchase committees by co-option. The project officer, Integrated Tribal Development Agency concerned will be the Convener.

In non-Integrated tribal Development Agency areas the District Collector, shall nominate any other suitable officer as a convener.

3. Government have also decided that entrustment of works benefiting is the tribal in the tribal and other areas shall be essentially by nomination and the following powers for nomination are delegated:

- (1) The project officer, Integrated Tribal Development Agency/District Collector concerned shall take due decisions to interest to entrust the works depending on the initiative and interest to the local village Development Committees mahila Sanghams/ Societies Ayocutdars /beneficiaries, etc.
- (2) Priority in sanction of works is to be considered in favor of local tribals wherever they are willing to take up the work on their own.
- (3) The local Village Development Committees/Mahlla Sanghams /Societies Ayocutdars / beneficiaries, etc. of concerned scheduled Tribes shall be entrusted with the works irrespective of financial limits providing all the technical assistance and guidance necessary:
- (4) Exemption from collecting earnest money Deposit for the works taken up by them is made:
- (5) No solvency certificate need be insisted upon from them for the purpose of Registration.

4. The procedure as prescribed in the Annexure to this order shall be followed for execution of works. However, the Commissioner of Tribal Welfare/Director of Tribal Welfare, Hyderabad is authorized to issue such additional guidelines within the frame work of the Government orders as may be necessary from time to time to ensure smooth implementation of the Programme /works.

5. These orders are issued pending amendments/ relaxations to the Codes relevant to Minor Irrigation/Panchayat Raj works, However, this order will not apply to the works of Roads & Building and Major Irrigation Wing.

6. Withdrawal of sanction order of funds from the Joint Account etc., shall be vested with the project officers, Integrated Tribal Development Agencies in Integrated Tribal Development Agency Districts and the District Collectors in Non-Integrated Tribal Development Agency districts in case of any dispute or deviation of procedure after taking up of the work.

7. This order issues with the concurrence of Finance & Planning (Fin. Wing) Department vide their U.O.No 1645/44/Expr.PWD/94-1, dated: 2-2-1994.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

T. MUNI VENKATAPPA  
PRL. SECRETARY TO GOVERNMENT

To

The Commissioner of Tribal Welfare, A.P., Hyderabad

The Chief Engineer (Tribal Welfare), Hyderabad.

All Project officers of Integrated Tribal Development Agencies.

All District Collectors.

Copy to :

Panchayat Raj & Rural Development Department.

Irrigation & Command Area Development Department.

Transport, Roads & Buildings Department.

Finance & Planning (Fin. Wing) Department.

Finance & Planning (Plg .Wing) Department.

All Superintending Engineers and Executive Engineers of Tribal Welfare through Chief Engineer (Tribal Welfare), Hyderabad

Managing Director, A.P Sch. Castes Coop. Finance Corpn.Ltd., Hyderabad.

Managing Director, A.P Sch. Tribes Coop. Finance Corpn.Ltd., Hyderabad

P.S to Prl Secretary to Government, Social Welfare Department.

P.S to Secretary to Government, Tribal Welfare

P.A to joint Secretary to Government S.W (Tribal Welfare ) Dept.

Social Welfare 'SCP,II 'E' 'D' and 'T' Sections.

S.F./S.C

//Forwarded :: By order//

Sd/-

SECTION OFFICER

## ANNEXURE

### PROCEDURE FOR EXECUTION OF COMMUNITY ASSETS, LOCAL VILLAGE DEVELOPMENT COMMITTEES /MAHILA SANGHAMS ETC BY PARTICIPATOR/MANAGEMENT

1. ORGANISATION OF VILLAGE DEVELOPMENT COMMITTEES: Basing on the experience so far in involving the village community in planning execution, maintenance and management of works like buildings, minor irrigation schemes etc., the Assistant Engineer concerned with the assistance of staff / Non-Government organisations identified by the project officers /Sub-collector etc., will motivate the villagers by organizing visits to such Villages /works. The Villagers / Ayacutdars / Mahila Mandali of that village, as case may be, will be organized into a village Development Committee (V.D.C) The village Development Committee will select and amongs them as their representative to be the joint account holder.
2. The Assistance Engineer shall conduct a training class in the Village for men and women to give exposure on various technical on various technical details of the proposed work. The Assistant Engineer will furnish a copy of the cross-sectional diagram and suitably explain the scheme (If minor irrigation scheme) to the community/Village development Committee. The Assistant Engineer and work inspector shall take responsibility to give necessary training and guidance in all items of work, Viz., earth work excavation, collection of metal of specified sizes, construction of masonry/ walls curing etc, this shall also pick up two on throe tribes and attach them to the skilled masons, rod benders, carpentry etc., for training the Village Development Committees, may be supplied with required tools at the beginning of the training.
3. The Village development Committee shall be consulted in the identification of site and nature of Minor Irrigation Schemes.
4. A separate note book shall be maintained by Village Development Committee, Mahila Sangham etc., for all the details of work viz., items like sand, iron, metal, cement, their unit rates and quantities etc. This shall be written in the local language by the literate member, as nominated by the Community.
5. Normally, it is found that the tribes working on podu not have suitable implements for carrying out the construction works. The Assistant Engineer shall assess in consultation with the local tribals and provide needed implements like spade gamala, crowbar, hammer etc., through the woman's group,/Village Development Committee form tools and plants provision.
6. The Executive Engineer/Assistant Engineer shall be responsible to supply estimated quantity of cement/ steel for the work at site preferably in bulk or from time to time as decided by the project officer/District Collector the entries of which will be made by the nominee or Village Development Committee in the note book of Village Development Committee /Mahila Sangham etc., from time to time with a view to keep the entire transactions in the knowledge of Mahila Sang ham Members/Village Development committee Members.
7. As far as possible , work inspector shall be positioned close to work sites preferably at the rate of one person for cluster of villages (Contiguous)with a view to ensuring frequent visits and rendering guidance to tribals in all respects of the execution of works programme.

8. The Assistant Engineer shall cause open a special savings Bank Account with nearby branch of Commercial / Cooperative / Rural Banks in the name of village, Development Committee etc., and funds pertaining to the Labour component or any other material like sand etc., may be deposited in instalments. The Special Savings Bank Account money may be treated as imprest amount.
9. The Bank Account shall be operated under tie joint signatory of the/ Assistant Engineer and the representative of Village Development Committee /Mahila Sangham etc, It shall be ensured that the tribes receive payments one day before the shandy day facilitating them to buy their provisions/ requirements in the weekly shandy and actively participate in spendy execution of work.
10. The Assistant Engineer shall also record the value of work done atleast on weekly basis and arrange payments.
11. The deputy Executive Engineer shall inspect the sand quarries and ensure quality of sand for use at site. Work Inspectors shall certify the quality of work in their visits from time to time. The Deputy Executive Engineer shall also inspect the works thoroughly to ensure the quality of work executed.
12. During the course on execution, the Assistant Engineer shall appreciate the modification suggested of the tribal for any changes proposed for utmost utility of the structures, He is, therefore requested to incorporate such modifications with the prior approval of District Collector/ project Officer, Integrated Tribal Development Agency.
13. Executive Engineer shall ensure that the works are completed within the time schedule and the assists created are durable.
14. The Engineering Division shall adopt special rates of wages in the S.S.R. provided for construction works in the hilly and interior tracts wherever applicable.
15. During the course of construction, the members of the Village Development Committee women group etc., may be constantly motivated to save part of their wages towards thrift fund from their own wage component.
16. Steel and cement required for the work shall be supplied Departmentally only. There should be close monitoring and also quality control check/ verification of works executed by Executive Engineer /officers nominated by District Collector/Project Officer , Integrated Tribal Development Agency.
17. After Completion of work, N.M.R vouchers, bills, paid vouchers and all the connected records including M. books shall be hands over to Executive Engineers Officer at integrated tribal Development Agency Headquarters and for Non-Integrated Tribal Development Agency districts to Executive Engineer Concerned.
18. The Work Inspector at site, shall write his diary and it shall be checked by the Deputy Executive Engineer from time to time.

19. All necessary steps to ensure that quality of works are maintained shall be taken by the Engineering/Technical Staff/ District Collector/ Project Officer, Integrated Tribal Development Agency. Apart from imparting necessary training to the members, the and for taking up curing, proper consolidation of tank bund and such other measures would also be explained to them to enable them to appreciate the need for same.

20. On completion of the work, the Committee (in case of Minor Irrigation schemes) will be given training on day to day maintenance of the scheme such that their dependence, on the Government for such maintenance is minimized to the extent possible, Such other Steps shall be taken to ensure that the funds are spent properly to yield best possible results for which intensive monitoring, frequent visits by all supervisory officers including Project Officers of Integrated Tribal Welfare, officer etc., shall be undertaken.

21. After completion of work understood, Project Officer, integrated Tribal Development Agency /Collector may allocate 50% of the unspent balances, if any, to the Committee/ Sangham which executed the work to be matched with contribution by beneficiaries, 50% of such savings will be deposited in the joint account to be used towards maintenance or repairs of the structure/ assets so created and the balance 50% of unutilized funds may be spent for other such other community requirements, etc., as the Village Development Committee or sangham etc., may decide.

22. In case any demand is made by Village Development Committee etc., for revision of estimates etc., Collector/Project Officer Integrated Tribal Development Agency may utilize the services of Government recognized Engineering Agency or University Engineering wings for preparation of Revised Estimates/check measurement etc.

23. The interest , if any, accrued on those grants deposited by Integrated Tribal Development Agency/District Collector in the Bank should be remitted back to the Project Officer, Integrated Tribal Development Agency/District Collector, what in turn can allocate as para 21.

24. The type design estimate sanction proceeding etc., approved has to be provided to the Village Development Committee/Mahila Sang ham etc., concerned.

25. Supply of quality material and ensuring quality is the responsibility of the Engineering/technical department entirely.

26. The members of the Village Development Committee/Mahila Sangham/ Ayacutdars Committee .etc., are to be involved in the purchase of material component in case of lift Irrigation Schemes.

27. Since the procedure envisages constant technical guidance and skilled training where necessary etc., the Engineering staff to be entrusted with such works should be selectively identified/posted and duly motivated.

28. To ensure proper implementation of the programmes, the District Collector/ Project Officer, Integrated Tribal Development Agency may involve the Revenue Divisional Officer/ Sub-Collector or any other officer for monitoring /review etc., as may be demand necessary at the various stages of the implementation.

T.. MUNIVENKATAPPA  
PRL. SECRETARY TO GOVERNMENT